Minutes of the Annual General Meeting

2nd November 2014 / 15:00

Present: Twenty eight members were present at the meeting.

1. Apologies

Apologies were received from G. Shirkey, R. Mann, D Andrews.

2. Minutes of the Previous Meeting

The minutes of the previous AGM 3rd November 2013 were accepted as a true record of the meeting.

3. Commodore's Report

The Commodore reported on the sailing season, the award of Scottish RYA Focussed Club Support and thanked various members. The report is attached as Appendix I

4. Treasurer's report and Financial Statement

The Treasurer presented a Financial Summary for the year, and answered questions asking for more detail on the keel boat, equipment and event costs. The summary is attached as Appendix II.

5. Election of Commodore

Name	Proposer	Seconder
M. Cain	D. Heather	A. Young

6. Election of Vice Commodore

Name	Proposer	Seconder
M. Kidd	M. Cain	D. Heather

7. Election of Secretary

Name	Proposer	Seconder
A. Young	M. Cain	D. Heather

8. Election of Treasurer

Name	Proposer	Seconder
D. Heather	M. Cain	A. Young

9. Election of Youth Representative

Name	Proposer	Seconder
M. Simpson	M. Cain	D. Heather

10. Election of Committee Members

Name	Proposer	Seconder
W. Clark	J. Morrison	A. Young
A. Ross	S. Synowski	A. Young
S. Tallet	A. Young	A. Dewar
D. McCabe	J. McIntosh	M. Kidd
F. Findlay	J. Hall	D. McCabe

11 Appointment of Auditors

Charlie Bruce was appointed Auditor for the Club's accounts

12 Appointment of Other Posts

Position	Name	Proposer	Seconder
Boatswain	A. Waterston	D. McCabe	J. McIntosh
Child & Vulnerable Adult Designated Person	K. Jorna	K. Pradel	K. Law

11. Honorary Members

The following were chosen as Honorary Members:

Bob Louden

Charlie Baxter

John Wood

Ron Oakley

12. AOCB

K. Jorna gave a presentation on Child and Vulnerable Adult protection.

A. Young gave a report on Training. There was feedback on the usefulness of courses, their cost and how much advance warning would be available. There was a discussion on what was required of a "Competent Helm" or Safety Boat Driver.

Comments suggesting a proper handover and hand back process for club dinghies and safety boat were noted, and J. Wood commented on possible damage to the safety boat rubbing strakes needing winter maintenance

The meeting finished at 16:25

Appendix I – Commodore's Report

Summary of Sailing

The weather this year has been very good, with sailing well into September and only a few cancelled events, sadly this included the Regatta, and a couple of Training Courses had to be moved. Members have been able to have longer trips to St Andrews, Perth, Montrose and Anstruther

We've had a lot of training courses, and thanks go to Adrian for organising these, Ancrum and the Sea Cadets for providing instructors, and to all those who took part because they want to improve their sailing or powerboat skills.

SRYA Focussed Club Support

We have been selected for support by Sports Scotland and the Scottish Royal Yacht Association to help us produce a Club Development Plan and work with us in implementing it. We have had some meetings with Angie Sword from the SRYA, and our aim is to have a Plan in place by April 2015.

Part of this work is the survey of Members to which you will have received an e-mail link, and this will provide data on what the Members see as the Club goals. We are also producing an updated Constitution based on the latest RYA model, and a Child and Vulnerable Person Protection Policy, about which Kerstin will speak at the end of the meeting.

Thanks

To all the committee who have worked very hard at the sailing, helping with training courses, the facilities, Social Events and the Focussed Club Support process.

In particular a mention needs to be made of:

Tam – boats, workshop and grounds

Danny – boats, workshop

Jos – maintenance

Alan – supporting sail-days for new members

Appendix II – Treasurer's report and Financial Statement

Dundee Sailing Club

Financial Report - year ending 30th Sept 2014
Income and Spending Summary

Income Categories	
Fund raisers	£1,177.07
Keel Boat	£42.99
additional boat storage	£225.00
Membership Fees	£8,910.13
Other Income	£37.90
Parts & Materials	£67.00
Sailing Voucher	£200.01
Training	£374.99
Workshop fees	£75.00
Total Income Categories	**£11,110.09**
Expense Categories	
Car park	£80.00
Electricity	£517.79
Water & Sewerage	£275.92
Building Improvements	£1,797.63
tea, coffee, biscuits	£76.32
club phone	£20.00
Equipment	£2,965.56
Insurance	£1,415.53
Maintenance	
1) Building	£388.01
2) Club Sailing Dinghies	£1,927.64
3) Quad	£276.38
4) Safety Boat	£1,444.58
Marketing	£396.30
Petrol	£1,173.99
stamps	£75.19
Subscriptions	£275.00

Total Expense Categories	**£13,105.84**
Balance	-£1,995.75

Summary

1. Both club income and membership up on previous year:
    a. Income up 37% from £7,000 to £11,000
    b. Memberships up 25% from 44 to 59
2. Operating costs also increased by 37%, from £5,200 to £8,200, due mainly to:
    a. A large spend of £1,900 on club boat maintenance, including £480 on secondary buoyancy and £400 for stock of rope and trolley wheels
    b. A £1,000 bill to repair the safety boat sponson
    c. Doubled cost of petrol for the safety boat from £600 to £1,200
3. The club also invested £5,000 in new equipment and other improvements, including:
    a. Replacing the club Quad bike - £1,100
    b. New perimeter security fence - £1,400
    c. Vinyl flooring in changing rooms - £850
    d. Security camera system - £400
    e. Painting member lounge area - £270
    f. New lawn mower - £200
4. Income for the year didn't cover the cost of all the investment, resulting in a £2000 decrease in the club bank balance, from £10,440 at end of Sept 2013, to £8,440 at end of Sept 2014.

More about Members

Memberships	
Adult	40
Family	16
Youth	2
Student	1
Sub-total	**59**
Honorary	4
Total	**63**

Members				
Sex			**Active Sailors**	
Male	65	70%	41	63%
Female	28	30%	16	57%
Total	**93**		**57**	**61%**