Dundee Sailing Club

Role Title: **Commodore**

Communication with: **Club members, Committee and external bodies as required**

Role Purpose:

Responsible for overall club direction and management

Key Duties:

- ***Point of contact for general club policy, event issues and complaints from members, public and external bodies.***
- Work with committee to determine goals of the club
- Facilitate effective management of meetings
- Preside at all official club meetings
- Be a supportive leader
- Assist in the coordination and support of sub committees convened to deliver on specific tasks
- Authorise expenditure in consultation with Committee
- Represent the club and it's interests as required

Skills Required:

Good organisational, communication and leadership skills

Time Commitment:

Estimated 3 - 4 hours per week