Dundee Sailing Club

Committee Meeting 24th Nov 2014

Minutes

Members present: Mike Cain (MC), Michael Kidd (MK), Aileen Ross (AR), Duncan Heather (DH), Fiona Findlay (FF), Steve Tallet (ST)

Apologies: Bill Clark, Adrian Young (AY), Matthew Simpson, Danny McCabe

Others in Attendance: Alistair Waterston, Kerstin Jorna

	Items	**Actioned by**
1.	The committee agreed by majority vote to not add Boatswain to committee	
2.	The AGM minutes were reviewed, agreed as accurate and it was decided to publish on the website to members when new website operational, DH to discuss with Leandro Tramma who is setting up new club website.	**DH**
3.	Financial summary also to be placed on member-only section of website	**DH**
4.	DH to provide a progress report of the new website for next meeting	**DH**
5.	Safety boat engine maintenance.	
	a. Check last year's Davey Anderson cost details	**DH**
	b. Request breakdown of maintenance check/service provided by John Wood	**MK**
	c. Request details of recommended hours between services from Davey Andersons	**AY**
6.	Club email. It was decided emails to club would only be answered by Commodore and Secretary.	
7.	Roles and responsibilities	
	a. Sailing events to be led by Safety boat helm and Duty Officer of the day. Duty officer will be experienced member in attendance chosen by Safety helm on the day – to organise boats and crews.	
	b. Safety boat needs person to focus, co-ordinate and monitor logging of hours / events, maintenance and on-board equipment etc, to ensure in good state of preparedness (Coxswain role?). Alan Dewar to be asked to take on this role.	**DH**
	c. John Morrison to be approached to carry out club boat inspection to create a written and costed inventory of boat repairs, improvements and investment required for each boat, for committee.	**AY**
	d. DH to step down from collecting fuel, so new person required.	
8.	KJ presented her summary of the member survey results. Very positive and helpful response from members. Membership to be thanked and sent summary.	**DH**

9. MC to put together a draft strategy document, with input from DH and AR, for discussion at next meeting, to then look at details of development components required around facilities, training, marketing, management structures etc, to support an increasing membership. **MC, DH, AR**

10. Other membership stats to be added on membership database for collection for management and RYA feedback: **DH**
    a. Age group
    b. Training undertaken
    c. Self-rated competency level

11. Sailing program to be put together by a sub-committee led by MK, to include DH, FF, ST and invite Derek Andrews to join **MK et al**

12. RYA development day at Perth Sailing Club 6th December. Committee members encouraged to attend. Let MC know if attending. Cost £15 each to be self-funded.

13. Future meeting dates:

Proposed Meeting dates 2014-15

12Jan15 Monday 7pm

09Feb15 Monday 7pm

09Mar15 Monday 7pm

22Mar15 Sunday 3pm Half-AGM

13Apr15 Monday 7pm

11May15 Monday 7pm

08Jun15 Monday 7pm

13Jul15 Monday 7pm

10Aug15 Monday 7pm

14Sep15 Monday7pm

12Oct15 Monday 7pm

01Nov15 Sunday 3pm AGM

09Nov15 Monday 7pm