Minutes of the Committee Meeting

14th September 2015 / 7:00pm

Committee Present: Michael Cain (Commodore) (MC), Michael Kidd (Vice-Commodore) (MK) Duncan Heather (Treasurer) (MC), Bill Clark (BC), Danny McCabe (DMcC)

Item	Details	ACTION
1.	**Apologies** Adrian Young (Secretary), Fiona Findlay, Aileen Ross	
2.	**Notes of the Previous Meeting** The notes prepared by MC were accepted as a true record of the meeting.	
3.	**Matters Arising / Actions** There were no matters arising not on the Agenda.	
4.	**Finance Report**	
a.	The Treasurer presented a report of the current financial position against the budget for the year. We are down on the projected membership fee income (£8439 against £10220 budgeted) due to only achieving a membership of 57, falling short of the 72 aimed for. *[Update: memberships 64 for year – recording error!]* Social events fundraising was also a little less than anticipated (£1107 against £1776 budgeted), with one more event planned. The keel boat was taken off the water by its owner earlier in the season, so none of the outstanding £370 costs have been recovered. *[Update: some income received, £230 total loss overall]* Wetsuit sales raised £190, scrap £327, sailing vouchers £470 and £2k for training. Overall the total income so far is a healthy £12,862 against £12,151 budgeted. Total expenditure so far is £10,407 against a budgeted £8,200. Some big expense items, including new launching trolleys for club boats and expensive repairs to the safety boat, contributed to the overspend. Several other costs have been less than expected, like petrol and electricity, helping create the current surplus of income over costs of £2,405.	
b.	Arrangements for end-of-year inspection of accounts Charlie Bruce will again be asked to do the inspection of accounts, it was suggested that one of the members who is a book-keeper may be willing to take on the task because in recent years there have been delays while Mr Bruce is away on holiday, and the number of small value transactions needing to be checked	
5.	**Training Course 26-27Sep15** Arrangements for and personnel needed So far there are five people on the Level 1 / 2 Sailing and three on the Level 2 Powerboat. Safety boat helm 26Sep15 will be MC, 27Sep15 will be DH. Fees for the courses will be collected on the day.	**MC** **DH**

Item	Details	ACTION
6.	**Safety Boat Engine**	
	Proposal to send to Davy Anderson for a thorough overhaul	
	The options for the Safety Boat engine, which has had several different faults this season, were discussed. Quotations for a new engine have been obtained from Davy Anderson and Sea and Shore. The cost of a new engine would be between £4000 and £4400, including fitting and part-exchange on the existing one. The likely cost of a thorough service by Davy Anderson would be about £150, but this was considered worthwhile to find out if the engine really does need replacing.	
	It was decided to book the engine in for a service before the end of the season, with time left to use it for a few weeks to confirm any problems have been fixed, BC to arrange a specific date and getting the engine to Davy Anderson.	**BC**
7.	**Winter Building Maintenance**	
a.	Jobs List	
	Painting outside – scaffolding needed	
	Joinery needed on windows – Dave	
	Boat washing hose tap relocated through wall from entrance hall. DH to ask Jos about this.	**DH**
	Kit room floor laying in the corner where the tank was.	
b.	Date for a working group	**BC**
	This will depend on the date for which scaffolding can be arranged by Bill Clark.	
8.	**Winter Boat Maintenance**	
a.	Jobs list for each Club boat	
	The whiteboard in the boatshed is being kept updated for some boats. The team leads are to be invited to inspect their boats, and update the board in readiness for a working party. MC to e-mail to this effect.	**MC**
	Alistair is probably willing to continue getting boatswains stores from Chandlers, items from other suppliers would need to be got by someone else.	
b.	Date for a working group	
	The date for the boat maintenance working party will need to fit around that for the building maintenance.	
c.	Members boat workshop use schedule	
	There was discussion about the charge for using the workshop, it was agreed to keep it as an incentive for work to get done.	
	There is no need for Members to book slots in the workshop at the moment.	
9.	**Dinghy Park space**	
	Progress on unused boats being removed or “stacked”	
	The keel boat is in train for being removed. Derek Thomson aims to have it cleaned before returning it.	
	Stacking boats will require the express permission of owners, with masts labelled and stored in the safety boat shed loft. DH to approach the owners of the following: – Mirror – Marine Tutor – Two Wayfarers	**DH**
	Policy options and implications for multiple boat owners need to be considered.	

10. Policy Developments

a. Safety Policy approval

The final version of the Club Safety Policy had been circulated in advance. It was approved and a copy put on the Club notice board. Members will be informed that the Safety Policy is available on the Members section of the website.

The next safety policy documents to be written will be: **MC**

- Safety Boat User Manual – DMcC **DMcC**
- Club Boat use – MC **MC**

The use of a radio channel other than 37a was discussed, and the provision of spare clothing, waterproofs and buoyancy aids in a dry-bag on the safety boat was discussed.

b. Active Schools update?

In the absence of Adrian Young no update on the Active Schools proposals could be given.

c. Next meeting with Robin Paris

The next meeting with Robin Paris of the SRYA will be 25Sep15 at the Marketing sub-committee meeting.

11. Social Events

Report on Pirate Day

This went quite well, although too much was left to Kerstin Jorna as the organiser. The time separation between the end of the sailing sessions and the start of the evening activities was thought to be too long to maintain impetus and engagement.

Next event 26Sep15

This is the last social event for this financial year, and it is hoped that a fair amount of money will be raised. There will be a bar (licence being obtained by MK) live music, a raffle, a barbecue and bonfire

12. AGM arrangements

Date 01Nov15.3pm

Nomination form to be produced my MC **MC**

Membership form also needs to be produced with the proposed fees for next season.

13. AOCB

E-mail access problems. The Club Google Mail account is asking for some sort of validation information before the account can be accesses. To be followed up tomorrow during the day. **DH**

14. Date of Next Meeting

12th October 2015, 7:00pm