Committee Meeting Minutes

7.30pm 4th June 2018 / Club House

1. **Apologies: Elisabetta**

2. **Minutes of the Previous Meeting –** accepted with minor amendment

3. **Matters Arising/Items not on the Agenda**
    a. GDPR - Google Group – It is legitimate for DSC to hold club members details, including contact details, as the club could not function otherwise/ members could not receive a service; all members have been informed; duty man can be opted out of. Only the social members group could have been an issue but all members of this group have now been contacted and contact details of those who haven't explicitly said they wished to remain on the list have been deleted
    b. Committee posts
        i. Due to Adele unfortunately having to step back for the time being (resignation received 18th May 2018) it was proposed to co-opt Jennie Parkinson as a new committee member; the committee would be happy to have her; ***ACTION: Kerstin to formally invite Jennie to join the committee***
        ii. Role of Club Secretary: Kerstin agreed to continue in this role for the rest of the season.

4. **Programme**
    a. Training nights update – throughout May Tuesdays have been an enormous success in terms of numbers, however, focused training was a bit difficult whenever there were large numbers of new people to take out; the club should get back to training routine now that May is over; ideally we would like to return to having two trainers and two safety boats; all club boats are currently required to meet demand (see also maintenance)
    b. Scouts/Cubs/Beavers & RYA AGM on 16th June – volunteers will be asked to help with big clean up; Duncan suggested painting the "Dundee Sailing Club" sign at safety boat shed white for the time being and will check cost of sign or alternatives. All agreed that it is important to make the scouts event a success; Duncan to arrange all trainers meeting; three sessions of 12 kids; Duncan to circulate list of requirements for sailing badge; 6 toppers for 12 kids; buoyancy aids; Leandro and Diane offered help on bbq; need to buy new bbq ; Duncan to get burgers; Kerstin hot dogs; changing rooms for kids downstairs behind panels; ensure toppers working;
    ACTIONS: Duncan to ask Tam to paint the sign and to get estimate for costs;
    Duncan to arrange trainers meeting to organise 16th June;
    Duncan to do shopping for gourmet burgers,
    Kerstin to do shopping for hot dogs
    c. Newburgh camping weekend 9th/10th June – Duncan will be officer of the day both days;
    ACTION: Duncan to email membership *with* offer all variations one day or both, one way or both
    d. Family Day 23rd June – Kerstin officer of the day; pirate theme
    ACTION: Kerstin to lead (get volunteers, theme, etc);
    e. Programme update to go on the website –

ACTION: Leandro to upload updated programme and couple of other items

5. **Social Events**
    a. BBQ for scouts and RYA on 16th June – see point 4
    b. Wayfarer night 28th July followed by Balmerino sail next day – ideas: Euan suggested 4000 mile sailing trip film in background; some suggested guest speakers; Adrian might have some good stories; we might have the piper on Roundabout leading a fleet of wayfarers, drone coverage (Martin); guests welcome to use our facilities
    ACTIONS: Kerstin to get licence
    Jim to flag up event to Wayfarer Association and invite other wayfarer sailors to join us
    Euan to source film
    All to think of other ideas
    Closer to the time: inform Courier/ Evening Tele

6. **Maintenance**
    a. Boats
        i. Next maintenance date and/or alternative maintenance system – discussed teams again but since this only worked for some teams and the last two maintenance Saturdays did work the committee agreed to stick with current system; books definitely helpful as is routine check list
        ACTION: Duncan to make more copies of check list and ask for volunteers for Saturday 30th June
        ii. Private boats analysis – discussed lack of space despite a number of boats never being sailed; suggestion to encourage some more members who just need a little more confidence/support
        iii. Quad – starter motor to arrive end of week and to be fitted by Tuesday 11th – thanks to Danny for working on this; Polaris needs insurance; clarification
        ACTION: Duncan to contact insurance re temporary use of Polaris;
        iv. Safety boat prop – new one bought; some discussion re cost and pros and cons of cage round prop; Jim to find out more; also discussion regarding a replacement engine for the Avon safety boat; agreed that 30hp sufficient for a backup boat and only half the price with full warranty; Jim to find out alternatives to Davey Anderson's price and spec
        ACTIONS: Duncan to email out to all helms to not run safety boat too close to shore
        Jim to ask at next Davey Anderson visit re costs for a cage and to find out alternative options for 30hp engines
    b. Building
        i. Security (cameras and shed) – a couple of cameras not working properly; agreed that tin shed will remain unlocked but members should be aware that items are left at own risk;
        ACTION: Duncan and Leandro to try to fix cameras;

7. **Finance** – good report received by Elisabetta which showed good levels of income received against targets and spending currently below targets. Elisabetta is also chasing members who have not yet paid their fees; standing orders are working well overall; fuel cards had been cancelled and Duncan applied for new ones;

8. **Boat Storage Space**
    a. Review space – see above

9. **Marketing –** sign for shed, see above

10. **Partnerships**
    a. Ancrum update – Duncan summarized; Ancrum wish to use the toppers over the summer holidays and more regularly, we to notify when we need them, e.g. 16th June and 23rd June;
    b. Sailing level 1-2 to be promoted, probably 30th June
    ACTIONS: Duncan to check date for sailing and email to promote

11. **AOCB**

    a. Push the Boat Out and Ladies Day and the whole of the month of May were very successful in raising awareness but very little new membership return to date

    b. Bank details at the end of the membership form or online banking might help;
    ACTION: Elisabetta to find out further details from the bank

    c. Cleaning slipway; brushing in new chemicals works really well; Duncan has done it twice

    d. Club clothing: Good selection of clothes but Jim hasn't had many offers; suggestion to take pictures and promote via email with images;

12. **Date of Next Meeting**
    16th or 23rd July tbc by email closer to the time