Dundee Sailing Club

Minutes of the Committee meeting held on 23/7/18

Present: Duncan Heather, Bill Clark, Jim Green, Kerstin Jorna, Leandro Tramma, Euan Denman, Jennie Parkinson

Jack Mitchell, RYA Regional Development Officer, who will lead the club's next 3 years of focused support and Liza Linton, RYA Development Officer, were welcomed to the club. They explained they were attending in order to get to know the club prior to starting focus club support.

The minutes of the previous meeting were accepted.

Clarification of green metal jerry can stored in the fuel store was sought – this is for petrol for the quads and strimmer. It needs to be filled by Club Officers along with the safety boat fuel cans.

Membership

There have been a number of new memberships, mostly via the Scouts day. A fair amount of publicity has been generated over recent years though local papers and improved signage which ha helped increase the club's visibility.

Jack and Lisa reminded the club that there are several membership stats questionnaires live and apologised for coinciding timescales. They would like the membership census completed. Push the Boat out are asking JG for new membership numbers as a result of PTBO.

Club clothing

£269 was paid in total for the orders of club clothing of which the club received over £100 - £96 plus Jim's contributions. Caps – Bill brought back 20 baseball caps from the USA and Jim will arrange to get them stitched. Sale price was agreed as £9.

Scout session

36 attended a very successful and well organised day and most participants enjoyed it despite the weather. Two families have since joined, the scout leader going to come down for taster, and there is another possible family membership as well. The club has been approached by a troop in Fife as well – it may be possible to reach out to other troops.

The Scouts received progression certificates, but it is possible that they could do their next advanced stage certificate - the badges actually work quite well with RYA 1 and 2. There are also venture scouts who may be interested.

D of E – this may be another area to publicise as sailing is an activity that can be used to sign off activity requirements.

Action: Duncan to offer to run the day again next year and keep in touch with scout leader.

Training update

Adrian has lined up 6 people from the scuba club to do powerboat training via the club with Ancrum on the 22nd/23rd. Fees - £180 (DSC £30, Ancrum £150.) If we get 3 more, we could take our boat out as well. Have decide to focus on developing skills of existing members rather than creating more rookie power boat operators, as we have a large pool of qualified operators currently.

3 more people want to do level 1 and 2 sailing weekends, so we have enough people to advertise the course. Level 3 have 3 people interested. There is some interest in spinnaker course. While there are no spinnakers on club boats some private boats have them.
Ancrum may sign up Duncan as an instructor so Duncan could help with level 1/2 with Randall supervising. **Action:** Duncan to speak to Derek/Randall re potential dates.

As there are a couple of people who have their DI already – Adrian (lapsed), Duncan, Adele – and DSC is a recognised training centre for Ancrum, it may be worth having more people take the DI course to consider in future whether we want to become an accredited centre. Adrian may wish to consider re-validation. This will be explored as part of RYA focused support.

Scottish club trophy takes place in August - closing date is the 6th August. The aim of the event is for children to have something to aim for and publicise the RYA academies. This will require transport for the toppers. **Action:** Duncan to liaise with potential participants, and check insurance.

Tuesday training session - there are still totally new people who need 1-1 support. While trainers try to accommodate everyone there is a need for multiple trainers. The club may wish to consider log books for sign off on skills.

Safety boat

Timeliness– if people arrive very late it is harder for safety boat to cover during extended launching. It also seems unreasonable to sail off early in private boats and complain when people using club boats – often less experienced - aren't ready. Club boat maintenance does have an impact on timekeeping because bits are missing or broken and need remedied before launch. Safety boat and Duty officers need to keep to time, do a safety briefing and then let people launch. **Action:** Duncan to email out about timeliness and ethos of helpfulness.

A boat with two cadets got stuck under the collar to a pillar at the road bridge and capsized with seeming difficulties in retrieval. It was noted that PB2 is not the same as safety boat training. The aim at beginning of year was informal training for safety helms and to schedule new helms with an experienced crew, which hasn't yet been effectively achieved. Action: Duncan will ask Ancrum to do couple of refresher evening sessions for all safety helms and arrange another safety boat course.

Safety policy review.

All Committee members had read the safety policy prior to the meeting and it was agreed that this would be more fully reviewed over the winter. The safety policy is in the welcome pack needs to be reviewed more regularly. Safety issues relating to specific incidents are regularly reviewed at committee meetings.

It was noted there were parts of the policy that needed revising and updating, which will be carried out post-sailing season. However, the existing policy was considered OK until then.

Upcoming events

Wayfarer 60th event –19 boats have signed up and 20 sets of bunting purchased. Duncan will follow up with Evening Tele, send info to Jack/Lisa for twitter, and publicise to Wayfarer magazine and Yachting Life.

Elie weekend – Kerstin, Leandro, Tam, Miguel, Ken are possible participants. Elie have people who want to join in, sailing round from Dundee. There will be a BBQ on arrival, and people can stay in clubhouse or camp. Elie can provide breakfast. A safety boat will be used. Kerstin and Leandro will do a passage plan. Kerstin will arrange a planning evening and ask for safety helm volunteers.

Social night – 23 people have confirmed for wayfarer night. There will be catered Thai food, bonfire, wayfarer quiz, and film. Kerstin will email round for more attendees.

DutyMan
Duncan has done the duty rota for August and will publish this shortly, along with Sept and Oct.

Club boat maintenance
Bill and Jim were thanked for all their hard work on the safety boat and on quads.
Radio reminder – safety helms need to remember to switch off the radio on the Avon RIB or the battery drains. An isolator switch would be helpful. Bill to speak to electrician.

Buildings update
Windows – Bill continuing to make progress. He is awaiting planner availability to prepare a submission to the council for building regulations approval.

Workshop and clothing store are being left untidy. Duncan to email members to remind parents to help children put club clothing away.

Finance update
Membership numbers and the financial statement are both looking very positive. The club has now exceeded planned membership fee income with 3 or 4 still to pay. There have been more vouchers sold and some training fees to come. There are still some outstanding workshop fees.

The accuracy of the annual budget is increasing and it is a very helpful planning tool.

Outgoings – the club has paid half of the cost of the new 30hp engine for the old safety boat and paid the first loan instalment to Bill for the new Humber safety boat. There is an underspend on most bills. There is an overspend on building maintenance from paying for a strimmer and lawnmower. The cost of DutyMan will increase next year but it is a good tool so will continue to be used.

There is the option to pay for the other half of the new outboard or buy some more sailing kit, if the windows don't get done before end September. One possibility was improved Topper storage. Jack will send over photos of possible options. Duncan will order wheels and jockey wheels.

Online banking – this will be ready to use when Elisabetta returns.

Fuel cards – as the club doesn't order enough fuel they were cancelled so we will need to resume reimbursing club officers for buying fuel. This will be easier with online banking.

Boat yard space
A review of spaces has been carried out and a couple of spaces have been freed up. Duncan will raise the issue of unused boats with owners.

Feedback from Jack and Lisa

They noted good links to community, and positive links with Ancrum. They were positive about the club culture of supporting new members and getting people out sailing.
Development plan - the club has a plan and has managed to stick to it. **Action:** Duncan to send a copy to Jack.
Racing – given that members are not really looking to race particularly, they advised the club to continue focus on cruising as its usp.

Actions

1. Duncan to raise the issue of unused boats with owners.
2. Duncan to send a copy of the development plan to Jack.
3. Jack will send over photos of possible Topper storage options.
4. Duncan will order wheels and jockey wheels for trolleys.
5. Duncan to offer to run the scout day again next year and keep in touch with scout leader.
6. Duncan to email the family group to remind to parents to help children to put equipment away.
7. Duncan to speak to Derek/Randall re potential training dates.
8. Duncan to put Adrian in touch with Jack about re-validation.
9. Duncan to speak to Stuart and Gordon and Matthew about participation and email google group for families. Duncan to speak to club insurers about towing toppers.
10. Duncan to publish duty rota.
11. Bill to speak to electrician re isolator switch on Avon.
12. Kerstin will email round for more invitees to Wayfarer night.
13. Kerstin and Leandro will do a passage plan for Elie trip. Kerstin will arrange an organisation evening and ask for safety helm volunteers.
14. Duncan will follow up with Evening Tele re Wayfarer trip, send info to Jack/Lisa for twitter, and publicise to Wayfarer magazine and Yachting Life
15. Duncan will ask Derek to do couple of evening sessions for all safety helms and talk about another safety boat course.
16. Duncan to email out about timeliness and ethos of helpfulness.
17. Duncan to request information on relevant medical conditions for members.