Committee Meeting Minutes

4th February 2019 / Gunners

Present: Kerstin Jorna, Jim Green, Yolanda Archibald, John Stanners, Bill Clarke, Leandro Tramma, Adele Mcconnachie
Apologies: Elisabetta Loi
In attendance: Jack Mitchell (RYA)

1. **Minutes of the Previous Meeting –** Minutes agreed. **Leandro** to publish on website.

2. **Matters Arising/Items not on the Agenda – actions to be completed from previous meetings: Bill** to complete mailbox, **Elisabetta/Bill** to get receipt book, **Kerstin** to email members re regular column nearer start of season.

3. **Finance –** As the treasurer was not present only basic details were given. Balance is £9593. This figure does not include income from Burn's Night which has been paid in, a few expenses still to be paid for Burn's Night or the payment to cover David Anderson invoices which has been sent but has not cleared yet. Insurance payments are being collected from insurance company as expected. Fuel duty refund of £300 received.

4. **Boat maintenance –** Jim issued a Bosun's report (attached). All inspections are complete apart from masts. Although progress is slow it is a big step up from previous years. Great to see people turning up to help. Unfortunately, no useful parts were available from Jack and Robin's contacts. Club materials/parts to be left open currently – this will be monitored. Next work party is 16th February. **Kerstin** to email members to remind them.

5. **Security –** Cameras are fixed and working. Keys to office issued to committee members.

6. **Rowing –** 10/15 minute sessions to be offered on 9th and 16th February between 2pm and 4pm. Club will be open for use at this time. **Kerstin** to email members. **Yolanda** to look at finance applications this week.

7. **Burns Night –** this was a successful event with a profit yet to be confirmed but expected to be around £900

8. **Other actions before start of season**
    a. **Programme –** Still to be finalised. Racing nights have been removed but could be done on an ad-hoc basis. Anniversary event to be added. **Jim** to ask Tony Cook and **Leandro** to ask Charlie Baxter if either know an official opening date of the club. Ancrum courses are included on programme. **Kerstin** to email members about courses. **Registration for Push the Boat out required.**
    b. **Building/windows –** Work to start this week on front and side windows. **Kerstin** to email members asking for volunteers on Wednesday.

9. **AOCB**

- **March AGM –** to be held on Sunday 24th March, 3pm

- **Constitution/Operating procedures –** working group (**John, Leandro, Kerstin, Adele)** to look at this with view to presenting changes in November. Jack will work with the working group on this. **Date to be agreed.**
- **First Aid –** Ancrum have agreed to a refresher course in March.
- **Women Pioneer –** RYA looking for volunteers to work with them to encourage women into the sport. **Kerstin** to email members to see if anybody is interested.
- **Club Development Weekend –** this is to be held on Sunday 24th February. **Adele** to attend. **Kerstin** to email members to see if anyone else would like to go.
- **Development Plan –** Jack requested that we come up with a vision statement to help shape the development plan – what should club/committee look like in 5 years time.
- **Committee meetings –** Jack suggested a new way of running committee meetings based on the development plan that would help focus the business discussed. Agreed to try this out.

- **Next Meeting:** 4th March, 7pm, Gunners

DUNDEE SAILING CLUB

BOSUN'S REPORT 27.02.2019

- A good turnout occurred again on 16th February, and some helpers have done work mid-week also
- Wayfarer no. 1 is ready for the water except that it needs a storm jib, a cover (Bill to comment) and a reefing system
- W 3 is back in the yard, but still needs work, e.g. on the rudder, tiller and reefing system. It also needs repairs to the mainsail, and needs floorboards
- W 6 is still upside down in the boatshed, but, by Committee Meeting on 4th March, may have had its gelcoat repairs sanded and been taken back out to the yard. Amongst various jobs as on the worksheet it needs its floorboards repaired
- W 7 is still in the yard, and awaits a bottom inspection. By 4th March it may be upside down in the boatshed …. It requires a storm jib and a new launching trolley. Amongst various jobs as on its worksheet, it needs repairs to its mainsail
- Mast inspections/repairs to be carried out on W 6 and W 7. Wire-to-rope halyard joints should be looked at in case the rope needs re-splicing, and sheaves and the sail channel should be lubricated with Pro-Lube before the masts go back up

I shall be away for a week 2nd to 9th March, and plan to have a work-party on 16th March.

I shall be ordering some more parts as required but have mentioned major ones above – could the Committee please consider these and get back to me! A reel of 4mm rope has been ordered through Jack, it is awaited.

I am reasonably confident that boats 1, 3, 6, and 7 will be ready for the start of the season. Thereafter work will continue on the other boats, hopefully in much the same way as before.

Tam Yorke has agreed to look after the workshop, and "code of conduct" notices for it have been posted up. One or two members have donated tools to the workshop, they are appreciated!

Jim Green