Minutes of the Committee Meeting

04Sep17 / 19:30

Committee Present: Names and positions
Duncan Heather [DH] (Commodore), Michael Cain [MC] (Secretary). Kerstin Jorna [KJ] (General Member), Tam Yorke [TY] (General Member), Bill Clark [BC] (Vice Commodore), , Leandro Tramma [LT] (General Member)
Observer: Adrian Young (AY) Club Member

ACTION

1. Apologies: Adele McConnachie [AMcC] (General Member), Elisabetta Loi [EL] (Treasurer)

2. Welcome and Introduction: The Commodore welcomed the Committee Members and observer Adrian Young to the meeting.

3. Minutes of the Previous Meeting

Minutes of the meeting held 09Aug17 were accepted as a true record.

4. Matters Arising / Actions Not on Agenda

Thefts: **MC**

We still need details of thefts from Ian Wright **MC**

Locks have been changed, a key list is to be completed as members receive the new keys and paid £2.

Members will be requested to lock the yard when they are on the premises unless they are actually working there. **MC**

Insurance claim for Club Boats: **DH**

We will claim for all three incidents on one form.

5. Communication

The Club AGM will be on Sunday 19th November at 15:00 in the Clubhouse.

Details of procedure and nominations to be finalised at the next committee meeting. **MC / DH**

6. Review of Club Development Goals:

Memberships: 77, total Members 119. Try to train adults quicker to help retention.

Marketing: was more focussed this year, using Facebook rather than newspaper advertisements.

Push The Boat out went well, with a follow-up event planned ready to which interested people or newly signed-up Members could be invited, increasing sign-ups.

Waterfest not so good for recruitment, more aimed at “Brand Awareness.”

Perhaps advertise pre-Christmas vouchers to those attending these events.

Club management: was OK

Event management: was OK, with assigned event leads proving successful. The encouragement of racing did not really produce much extra participation.

Safety. The risk assessment grid was useful, and can be improved by being followed more closely. Some events were cancelled due to the weather.

We have bought a second safety boat using a grant, club funds and a loan from a Member. A training session for the new vessel is still needed. It was decided not to purchase a replacement second-hand engine for the older safety boat, as it is expected to be used less in future.

Communication: Website presence still effective and important, but more stories are needed. Facebook is also expanding. An end of season report would be good material to post to both. **LT**

Training: Internal training for adults was very sporadic, but the kids' sessions did work. For adults, perhaps we need to develop a training and practice ethos, although programming and staffing issues would need to be addressed.

Financial position: There is likely to be about £11000 in reserve at the end of the year.

Infrastructure: all planned work was achieved.

Partners: we are working well with Ancrum and Grove Academy.

7. Sub-Committees

a. Social Events

The next social event will be in October, and will include an opportunity to show photos of this year's activities. A drinks licence is needed. **DH / AY KJ**

8. Maintenance Boats

We are managing to keep up with space demands, but are close to the yard's limit. The new security cameras have been installed.

a. Safety Boat

A fixed radio will be fitted next year on the new safety boat.

9. Maintenance Building

Priority is replacing the timber cladding, replacing the safety boat side door and a new strimmer.

10. Finance

Subscription levels were discussed, it was agreed to raise all subscriptions by £10. We do not want to charge for Club boat use, but neither do we want to penalise boat owners who take new members sailing vs non-owners who use costly Club boats for free.

11. Training

Adrian Young will be away in Finland shortly, Derek Andrews, Simon Ogston and Bill Clark will help with the Grove School sailing sessions on Friday afternoons.

12. Date of Next Meeting 4th October