Minutes of the Committee Meeting

17Oct16 /19:00

Committee Present: Names and positions
Duncan Heather [DH] (Commodore), Michael Cain [MC] (Secretary),Leandro Tramma [LT] (General Member), Bill Clark [BC] (Vice Commodore)), Kerstin Jorna [KJ] (General Member), Danny McCabe (General Member)

ACTION

1. Apologies:

Elisabetta Loi (Treasurer), Fiona Findlay [FF] (General Member)

2. Welcome and Introduction

DH welcomed everyone to the meeting and said there were several items on the standard agenda which did not need any discussion.

3. Minutes of the Previous Meeting

11Jul16 and 19Sep16 accepted with minor amendments.

4. Matters Arising / Actions Not on Agenda

All matters arising were on the agenda.

5. Communication: Minutes of previous meetings during year are to be added to website **LT**

6. Sub-Committees

a. Programme: No discussion needed

b. Marketing: No discussion needed

c. Operational Procedures: No discussion needed

d. Social Events:

Next social event is on 29Oct16, being organised by Elisabetta and Adrian.

7. Maintenance Boats

a. Club Dinghies

The Club ISO and a Kestrel have been sold and gone, a Lark which was not being used by a Member, who had not re-joined and which had a large hole in it, has been stripped of useful items and cut up.

One Member with two boats in the yard is trying to sell one, another with several boats has been reminded that next year Members will only be keep one main boat in the yard, with Family Members able to have an additional smaller one for youngsters to use.

If Members want to sell their under-used boats, we could help by advertising them in the weekly bulletin or a separate For Sale notice. **BC**

There was a query on the buoyancy bags which were bought for Club boats then returned to the manufacturer because the valves leaked. BC to check with the supplier.

Two Club spinnakers are missing, they were in a locker and may have been moved somewhere else by persons unknown being tidy. MC to include this in an e-mail about tidying up during the winter. **MC**

b. Winter Maintenance of Club Boats

Do we want to bring them in to maintain? Ask John McIntosh if he'd like to be involved in this. We would need to get volunteers, train and supervise them. **MC**

c. Safety Boat

The keel band and reverse gear have been repaired, we are waiting for an invoice from Davy Anderson for the gear work.

DH is still reviewing options for the grant application. There was discussion about getting a replacement (second-hand) engine for the safety boat, and putting in a grant request for a new safety boat and engine to support expanded youth sailing. There was also discussion on the merits of two-stroke and four stroke units, and there relative power outputs.

It was decided to seek a replacement second-hand engine for the current safety boat, and put in a grant application for a replacement boat of equivalent size.

d. Club Mooring

There has been an e-mail conversation about the Club mooring, which this season has been used by Randall. It will be put out again next season, and offered for use to a new member moving from the St Andrews Club who has a small keel boat and a dinghy and will be involved in Club activities.

There was discussion on what to do if people with yachts want to join just for the use of changing facilities and tender storage. It was decided that they would have to take out a Family Membership to cover the use of Club facilities by larger groups of family or friends.

8. Maintenance Building

The last £1000 will be paid for the new window installation when the building permit approval is received from Dundee City Council.

9. Finance

DH circulated a report to Sep16 reconciled with the latest bank statement. The shortfall in membership income against prediction is partly standing orders not all coming in this financial year, and some partial amounts being included in voucher income.

The training income is showing as double expenditure, due to income carryover from last year and an extra paid place on a power boat course we didn't need to pay for.

The summary for the AGM will grouped by type e.g. Vouchers with Membership to aid understanding.

As part of next year's budget setting the return on Marketing expenses will be analysed further.

Postage expenses are over budget, this is due to sending "Welcome Packs" to new members, vouchers and AGM notices.

10. Training: No discussion needed

11. Partners: No discussion needed

12. AOCB: AGM arrangements. DH / MC to meet to prepare a letter and e-mail to explain the nomination procedure. There was discussion about how the Committee links with those people involved in boat maintenance. **DH /MC**

13. Date of Next Meeting: 14Nov16 at 7pm