Committee Meeting Minute

9th December 2019 / Gunners at 7pm

1. **Welcome.**
    - **Present:** Kerstin Jorna (KJ), Bill Clark (BC), Leandro Tramma (LT), Robyn Francis (RF), Arran Haigh (AH), Dominic Newton (DT), John Stanners (JS), Stuart Sutherland (SS)
    - **Apologies:** Elisabetta Loi

2. **Minutes of the Previous Meeting -** approved

3. **Matters Arising/Items not on the Agenda –**
    - KJ welcomed the new committee and we had an open discussion about what we would like the Club to achieve during this year and what each committee member would like to focus on.
    - DN highlighted his desire to continue to cover training and help arrange and organise it in conjunction with RF, also as part of the Pioneer Project from RYA
    - AH would like to help marketing for the Club, by improving the use of social media platform like Facebook and Instagram. Discussion ensued as how to best achieve this with many ideas (use FB as a bulletin board as well; create a mascot? get more drone footage of important and busy events). First step is to get Arran a password for our FB page, **ACTION: LT to contact Danny and arrange this.**
    - JS pointed out that, while social platform can help targeting younger audiences, families, especially with young children, need to be catered for and links maintained with people in the Club that left because of having children. RF suggested the idea of parent-toddler sessions; DN suggested to use the Optimists as a good boat which Newburgh use for children from the age of 6!
    - KJ pointed out that all Instructors should have PVG checks and this can be done as part of the Assistant Instructor training. DN suggested people to take the “Fun and Safe” online training from the RYA.
    - JS also suggested to have mid-week sessions during the summer holidays, which is something that Ancrum already does and we should probably be more involved with.
    - We should also promote bigger involvement with the local community.
    - KJ: we should work on members retention as we usually end up gaining members but also losing many every year; retaining them could help the club grow.

4. **Finance**
    - Nothing to report.

5. **Boat maintenance**
    - **Club boats –** Jim Green is happy to continue as Bosun, KJ to keep in touch and arrange a plan for winter maintenance.

    - **Use of workshop** – Workshop use is still under discussion, mainly in relation to misplaced items. RF suggested to keep a set of readily available spares for use by everyone and all the other tools and items in a combination-locked

cabinet where the code is known only to a limited number of people. KJ to discuss with Jim.

- KJ to email the Club about a “workshop day” in January for tidying up the workshop and check inventory.

- **ACTION: KJ to discuss with Jim and email the Club**

- **Boat yard –** Following comments from various members, we agreed that yard maintenance should be put on a rota in Dutyman, with a team of 2-3 people cutting the grass and shifting boats to allow grass cutting.

- Yard space is still a problem. In order to promote more active members, boats that are used more regularly will be put in spaces that are more easily accessible, while boats that are not used and simply parked will be put at the eastern end against the fence.

- There are boats for sale from Alistair and Yolanda (Wanderers) and SS (Miracle Mirror). The Club will decide to buy eventually given the price and the space available.

- There are a number of sails and spars for the Lasers but we should get more. DN mentioned that he can ask Newburgh if spares are available. DN also mentioned that there will be a Laser maintenance party in Newburgh which is open to everyone and we should bring our own lasers there. **ACTION: DN to report back on dates**.

- **Quad -** BC to check if service can be arranged at fair price. SS to check prices on sandblasting and powder-coating of the wheels to prolong their life.

6. **Building maintenance**
    - **Windows –** BC will still be involved with the building maintenance and is looking into a solution for replacing or covering the windows at the back.

    - **Toilets –** Jos is checking problem with leak in gents toilet. SS mentioned that the power shower can overload and blow up if kept unmaintained for a number of years. **ACTION on ?? to chase Jos**

7. **Programme**
    - **Programme: ACTION: LT** to get the minutes from the TYCA meeting

    - There are many options for training in the programme, from Ancrum to eventual partnership with Newburgh to the possibility of funded DI training.

    - **Next social event:** Burns night – on the 7th of February, the 1st Friday.

    - **Training:**
        i. KJ to email club asking who wants to do a DI course, as there is the possibility to do it in Dundee with some funding if enough people are interested.
        ii. **ACTION: SS agreed to write a procedure for quad bike** training and usage.

iii. JS and KJ mentioned that we should do the usual Safety Boat refresher at the beginning of the season. **ACTION: KJ to discuss with Ancrum**
iv. DN added that it would be possible to link with Newburgh for mutual Safety boat refresher training as they also would benefit from access to a different part of the Tay.
v. There is also the possibility of having Advanced Sailing Clinics from Ancrum at a reduced cost but without an RYA certificate.
vi. There was a request from an ex instructor for the Sea Cadet to do training with us. KJ to ask for more information and eventually verify with Ancrum.

8. Planning ahead

- **Development Plan -** no comments, to be discussed by next committee

9. AOCB

- **Database & accounts management –** KJ, EL, DN and LT met during the week to highlight the initial requirements. **ACTION: Dominic to put together a testing area**

- Donation of £100 from Duncan on behalf of the work Paul Walker has done for him on Roundabout.

- **Grants:** work is progressing. One grant failed as we are not a charity. Awards for All is on stage 2, the small lottery grant is in progress
    i. SS suggested to involve high school engineering depts. for building the jetty, as they may also have access to funding, **ACTION: on SS to speak with Monifieth High**
    ii. AH suggested we can involve University Engineering Societies (Abertay or Dundee). Involvement in that direction can also bring us to participate in Freshers Fair or Refreshers Fair (in January)

10. Next Meeting: Monday 6th January, 7pm, Gunners